

Scoil Mhuire, Moylagh

Unity

I dreamt I stood in a studio,
And watched two sculptors there.
The clay they used was a young child's mind,
And they fashioned it with care.

One was a teacher, the tools he used
Were books, music, and art.
One a parent with a guiding hand
And a gentle loving heart.

Day after day, the teacher toiled,
With a touch that was deft and sure.
While the parent laboured by his side,
And polished and smoothed it o'er.

And when at last, their work was done,
They were proud of what they had wrought.
For the things they had moulded into the child,
Could neither be sold nor bought.

And each agreed they would have failed
If each had worked alone,
For behind the parent stood the school
And behind the teacher the home.

-Author Unknown



Enrolment Booklet



Moylagh

Oldcastle

Co. Meath

Telephone: 049 854 1738

E-mail: office@moylaghns.com

Preliminary Enrolment Guidelines

To parents of newly enrolled children in Scoil Mhuire, Moylagh.

The following is an outline of various information which may be useful in helping your child as a new pupil in our school.

General Information

The doors are open at 9:10 and all children are supervised in class or do morning exercises (weather permitting) until 9:20. Children who are in the yard prior to the official assembly time are not the responsibility of any member of staff. There is a short 5 minute in class "fruit break" between 10:00-10:30, (fruit should be prepared in bite size portions). First outdoor break is at 11:15. Lunch break is from 12:45-1:15p.m. The children should have a small snack at 11:15 and something more substantial for lunchtime. Children are not allowed sweets, biscuits, bars etc. from Monday-Thursday but a small treat (optional) is allowed on Friday.

Glass bottles, fizzy drinks and crisps are not allowed on school premises.

Junior and Senior Infant Classes are dismissed at 2:00pm. It is essential that the children in infant classes are collected promptly at the school gate each day. In the interest of safety we ask that parents, or those nominated to collect your child, park their cars in the new car park. In the case of children travelling by the school bus, the school cannot accept responsibility for their actions on the bus or for escorting them from the bus to the school or from school to the bus.

In the event of a pupil being absent through illness or for any other reason, the class teacher should be informed by note on the pupils return to school. If it is anticipated that the absence will be a lengthy duration, the class teacher should be informed by note as soon as possible.

School Uniform

The uniform for Scoil Mhuire, Moylagh is:-

| <u>Girls:</u> | <u>Boys:</u> |
|-----------------------------|--------------------|
| Navy Skirt/Trousers | Navy Trousers |
| Navy V Neck Jumper/Cardigan | Navy V Neck Jumper |
| Light Blue Blouse | Light Blue Shirt |
| Light Blue Tie | Light Blue Tie |

- We ask that the children in the Infant Classes wear shoes with Velcro fastenings. This alleviates problems which arise with difficulty in tying laces before breaks times and at the end of the school day.
- Children are asked to leave a pair of slippers in class in order to protect the classroom carpets.
- For Physical Education runners are compulsory and it is recommended that each child wears a tracksuit or suitable sports clothing during P.E.
- Children should have their names on their uniform, coat and other personal property such as school books, copies, lunch boxes, flasks and beakers.

20 Days Absence

With regard to absenteeism from school, a return must be made at the end of each term for any child absent from school for 20 days or more in a school calendar year. This is a requirement made by the Education (Welfare) Act, 2000 and the school has a legal obligation to fill in individual returns and send them to TUSLA, The Child and Family Agency. In order to help parents, the school will issue reminders when their child's absence reached 15 days approximately.

For this reason it is very important that a written explanation be submitted to the school so that the relevant information can be made available to the School Welfare Officer. This can be by e-mail to the school if you wish at office@moylaghns.com

Leaving School Premises

When it is necessary for a pupil to leave school early, a note must be sent to the class teacher. Parents/Guardians are asked to call personally to the classroom to collect the child. Any person collecting a child on behalf of the parent will only be permitted to take the child, if the parent has contacted the school beforehand. Again, please accept that it is only in the interest of the safety of your child that these procedures are enforced.

Correspondence

Parents will receive notices and /or e-mails with regard to school matters and events. Please encourage your child to deliver notes immediately or check each evening at homework time to see if there is a note from the school. (This especially applies to Junior classes).

School Books

The Parents Association organise a book rental scheme for those who wish to avail of it. If you wish to use this scheme you can contact the school for further information.

Background Information:

At what age did your child begin to speak:

Does he/she speak well?

Has your child ever had a psychological assessment?

Has your child ever received a speech and language report?

Name of brother/sister in school?

_____ Class _____

_____ Class _____

Please give names, addresses and phone numbers of the people who have permission to collect your child from school. If there is any change in this routine please inform the school in writing.

Person who usually collects child/children from school:

_____ Phone: _____

_____ Phone: _____

_____ Phone: _____

Parents and legal guardians are entitled to be consulted and informed about their child's education and are entitled to access their child during school hours. If there is any change in this regard or if there is any other information which you think may be relevant it is very important that the school is informed immediately.

Other relevant information:

Information provided in this form is for Enrolment purposes and therefore will be shared with the Department of Education. The information may also be shared with Tusla, the HSE, An Garda Síochána, NCSE, NEPS and other schools (where the pupil may enroll in the future) where circumstances may require, in accordance with the schools Data Protection Policy.

School Enrolment Form

Note: All forms must be completed in full and returned to the school, along with your Child's Birth Certificate and Baptismal Certificate (if you would like your child to receive the Sacrament of Communion & Confirmation).

Name of Child (in full as on Birth Certificate): _____

Address at which Child resides: _____

Date of Birth: _____ Childs PPS No.: _____

Nationality: _____

Country of Birth: _____ Male Female

If not born in Ireland, date on which you Child arrived in Ireland: _____

Mother's Nationality: _____ Father's Nationality: _____

If you change your mobile number during the school year please inform us immediately as it is vital to keep our records up to date in case of emergency.

Home Telephone No: _____

E-mail: _____

Father's Name: _____

Mobile No: _____ Work No: _____

Mother's Name: _____

Mother's Maiden name (if applicable): _____

Mobile No: _____ Work No: _____

Guardian's Name: _____

Mobile No: _____ Work No: _____

Text a Parent

From time to time the school will communicate via text messages. Please provide the name and number to which you wish these messages delivered:

Is the child living with both parents: _____

Position in family (1st, 2nd, 3rd, etc.): _____

Number in family: _____

Religious Denomination: _____

If your child is baptised, please state, where it took place. Please supply a copy of their baptismal certificate for our records: _____

Did your child attend Pre-School: Yes No

Name and address of Pre-School: _____

How long did they attend: _____

If transferring from another school please complete the following details:-

Name and Address of School: _____

Principal's Name: _____

Telephone No: _____

Classes Completed: _____

Please include any relevant educational reports/test results etc. with your enrolment form.

Family Doctor (Only if you wish)

Doctors Name: _____

Telephone No: _____

Does your child have any specific medical condition (e.g. asthma, eyesight, hearing etc.) or emotional problems which may affect your child at school?

It is the responsibility of parents/guardians to notify the school of any food allergies. Does your child have any allergic reaction to medication or food?

Please read and sign all Consents below:

Screen tests are carried out in the school on all children from infants to 6th class. I agree to allow my child to do these tests.

Parents signature: _____

During your child's time in Scoil Mhuire, Moylagh, it may be necessary for teachers to carry out diagnostic testing on an individual basis in order to help with their educational development, I give permission for any necessary diagnostic test to be carried out on my child.

Parents signature: _____

I give permission for my child to attend the Learning Support /Resource teacher if deemed necessary.

Parents signature: _____

I give permission to allow my child's photograph /image to be included in school related material e.g. Credit Union Quiz, Library Outings, School Trips etc.

Parents signature: _____